



APPLICATION FOR STUDENT PARENT STATUS

Name :

Surname :

Permanent code :

Date :

Your application for Student Parent Status must be made according to one of the nine possible categories set out in UQAT's Family-Study Balance Policy. Student Parent Status is granted for a maximum of five (5) years.

For each category, you must anticipate that the Registrar's Office will request the listed supporting document(s) to obtain your Student Parent Status, and that they must be provided within ten (10) business days.

Please check the situation concerning you.

> **Person who has been pregnant for at least 20 weeks**

REQUIRED DOCUMENT

Medical certificate signed by a doctor, or any person authorized to do so, and attesting to the pregnancy (at least 20 weeks of pregnancy are required to obtain the Student Parent Status).

> **The family bond pertains directly to you**

Student residing continuously or occasionally with his/her minor children.

- > Proof of parentage with the student's child (child under 18 years of age on September 30) (for example: birth certificate or adoption certificate); AND
- > Proof of student's residence; AND
- > Proof that the child resides at the same address as the Student Person.

REQUIRED DOCUMENT

Student residing with a person having a major functional impairment or a serious mental health disorder.

- > Proof of parentage with the Student (for example: birth certificate or adoption certificate); AND
- > Proof of Student's residence; AND
- > Proof that the person resides at the same address as the parent; AND
- > Medical certificate attesting to a major functional impairment or mental health disorder.

REQUIRED DOCUMENT

Student is a Caregiver

- > Certificate of caregiving role by a qualified health and social services professional adhering to the prevailing Professional Code; OR
- > Judgment of homologation of the protection mandate in case of incapacity; OR
- > Guardianship order.

REQUIRED DOCUMENT

Student with Dependant

- > Proof of receipt of the Tax Credit for eligible dependants; OR
- > Solemn declaration attesting that the Student is responsible for the care of another individual.

REQUIRED DOCUMENT

> **The family relationship pertains directly to your spouse**

In all the cases below, you will need to provide proof of spouse:

Certificate of marriage or civil union; OR Proof of Student's residence and of his/her Spouse showing that they have lived at the same address for at least twelve (12) months (two different documents may be provided to prove the residence of the Student and his/her Spouse); OR Proof of parentage of a common child (e.g., birth certificate or adoption certificate).

Student residing continuously or occasionally with the minor child or children of his or her Spouse

- > Proof of parentage with the student's spouse's child (child under 18 years of age on September 30) (for example: birth certificate or adoption certificate); AND
- > Proof of Student's residence; AND
- > Proof that the child resides at the same address as the Student Person.

REQUIRED DOCUMENT

(Next part)

Student residing with a person having a major functional impairment or a serious mental health disorder

- > Proof of parentage with the Spouse (for example: birth certificate or adoption certificate); AND
- > Proof of Student's residence; AND
- > Proof that the person resides at the same address as the parent; AND
- > Medical certificate attesting to a major functional impairment or mental health disorder.

Spouse is a Caregiver

- > Certificate of caregiving role by a qualified health and social services professional adhering to the prevailing Professional Code; OR
- > Judgment of homologation of the protection mandate in case of incapacity; OR
- > Guardianship order.

Spouse with Dependant

- > Proof of receipt of the Tax Credit for eligible dependants; OR
- > Solemn declaration attesting that the Spouse is responsible for the care of another individual¹.

REQUIRED DOCUMENT

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SUPPORTING DOCUMENTS

The Student Parent does not have to prove parentage with each of his or her children or the children of his or her Spouse; one supporting document is sufficient. After analysis, a solemn declaration may be required to support the application.

In the event of uncertainty or in special situations, the University is entitled to require more than one document to establish proof of residence. In addition, the University reserves the right to request documents other than those mentioned above in very complex situations.

Preferred documents

Birth certificate or adoption certificate.

Documents accepted if issued within the last year

- Any official document issued by the federal or provincial government;
- Tax Benefit Statement;
- School report card, document issued by a school board, invoice from a daycare service, daycare centre or nursery mentioning the names of the parents and the child.

Other documents accepted

- Any official document issued by the federal or provincial government;
- Any official document issued by the main body responsible for the application of the laws concerned (e.g., CNESST);
- Any document signed and sworn to by a notary who is a member of the *Chambre des notaires du Québec*, a commissioner of oaths or a lawyer (particularly in the case of a solemn declaration).

The Student must submit his form via a secure One Drive link, "Secure deposit of documents and forms". The administrators of the Registrar's Office receive the forms in One Drive, to which they alone have access.

To submit your form, [click here](#).

The Registrar's Office will request supporting documents from the Student. An SMS and/or email will direct Students to their secure My Account file, where they can upload documents.

¹ A solemn declaration is a written statement that a person swears to be true by signing it in front of someone who is legally authorized to witness an oath or declaration. This could be a commissioner for oaths, a lawyer, or a notary.